

City of Balcones Heights
Planning and Zoning Commission
3300 Hillcrest Drive
Balcones Heights, Texas 78201

MINUTES

Date: February 7, 2012

Time: 6:07 p.m.

MEMBERS PRESENT: Madeline Slay George Monsive David Sellars
 Jack Burton Gloria Cantu

MEMBERS ABSENT Bill Johnson Maria Hilda Herrera

SIGN IN SHEET: Lily Cruz

I. CALL TO ORDER AND RECORDING OF QUORUM:

Meeting was called to order and quorum was present.

II. APPROVAL OF MINUTES:

Minutes – November 1, 2011

MOTION: I make a motion to approve.

Motion by: Jack Burton Second: David Sellars 5/0/0 PASSED

III. BUSINESS MATTERS:

1. Present and discuss City Administrator's 2012 Planning and Zoning Work Plan.

City Administrator presented a work plan for 2012 for the planning and zoning commission to discuss. The Chair will present to City Council as part of an update.

2. Commission will consider and make recommendations on clarification of the retail/resale definition in the zoning ordinance.

City Administrator will find some resources for the commission to review on this subject and bring to a future meeting. She asked the commission to think of what their vision is in regards to this issue. Chair would like a suggestion from a consultant.

No Action was taken.

3. Commission will consider, review, and make recommendation for changes to Zoning Ordinance Signage standards and regulations.

Chair recommended they spend money to send certified letters to all property owners in order to make them aware that they have a year and a half to two years before the non-conforming signs have to come down.

Commission was directed to look at our present sign ordinance and email their suggestions and recommendations to city secretary in order to compile and give to City Administrator to bring back to the next meeting.

4. Commission will consider, review, and make recommendation for changes to Zoning Ordinance Article 8.5. Nonconformities.

Commission was directed to look over the handouts given and bring back their recommendations or changes to a workshop at the March meeting.

There will be a workshop to address these issues in the March meeting and a public hearing in the April meeting before approving any recommendations to take to council.

IV. ADJOURNMENT:

Meeting adjourned at 7:12 p.m.

Submitted by:

Delia Flores, TRMC

Minutes approved at the March 6, 2012 Planning and Zoning meeting.